



Notice City Commission Special Meeting

1:30 p.m.

Wednesday, May 13, 2015

Commission Chambers, 2nd Floor, Governmental Center

400 Boardman Avenue, Traverse City, Michigan 49684

Posted and Published: 05-08-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act and the rights provided thereunder are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator. At the request of Mayor Michael Estes, City Clerk Benjamin Marentette has called this Special Meeting.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Agenda

Pledge of Allegiance

Roll Call.

1. Consideration of selecting the new City Manager.
2. Public Comment.
3. Adjournment.

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Memorandum

The City of Traverse City



TO: City Commission

COPY: Penny Hill, Acting City Manager
Lauren Tribble-Laucht, City Attorney
Jamie Caroffino, Human Resources Generalist
William Twietmeyer, City Treasurer/Finance Director

FROM: Benjamin Marentette, City Clerk

DATE: Friday, May 8, 2015

SUBJECT: SPECIAL MEETING – MAY 13

Mayor Estes has requested that I call a Special Meeting of the City Commission to discuss selection of the new City Manager.

I offer the following sample motion for the City Commission's consideration:

that _____ be selected as the finalist for the position of City Manager and that an ad hoc interview committee of the City Commission be established to negotiate a proposed employment agreement with the finalist, with such agreement to be brought back to the City Commission for authorization; and that Commissioners _____, _____ and _____ be appointed to such committee, with _____ to serve as Chair.

As always, please contact us with any questions.

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